

Jackson County Water and Sewerage Authority
Meeting Minutes
March 14, 2019

Chairman Dylan Wilbanks called the March 14, 2019 Jackson County Water and Sewerage Authority Board Meeting to order at 6:00 p.m.

Members present included Chairman Dylan Wilbanks, Vice Chairman Pat Bell, and Board Member Christopher Nichols

Also present: Attorney Paul Smart and Authority Staff: Eric Klerk, Joey Leslie, Mike Johnson, Mark Dudziak, Judy Smith, Harold Garrison, Karen Johnson, Ronna Berrong, Miles Glenn, Jordan Evans and Tim Gaunt.

Visitors included Cindy Edge, Mainstreet Newspapers

Approval of Minutes

Member Nichols made a motion to approve the February 14, 2019 Board Meeting Minutes.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

Finance Report

Finance Director Smith presented the operating reports.

New Business

Water Audit Presentation

Manager Klerk said that the water audits have been state requirement for a number of years. He stated Engineer Leslie has been through training on how to do the water audits.

Engineer Leslie explained we have participated in the water audit from 2011-2018. He discussed the process of the audit, stating it is a way of balancing the water in with the water out. He said we track where every drop goes.

Engineer Leslie said Georgia is a world leader in water auditing. He stated the completed audit is sent by March 1st to the EPD. Engineer Leslie said our audit came out with score of 70 which is in the top third.

New Employee

Chairman Wilbanks took a moment to welcome Jordan Evans, Engineering Technician, to JCWSA.

Executive Session

Vice Chairman Bell made a motion to go into Executive Session at 6:38 pm.

Member Nichols seconded the motion. The motion carried with no objection and all board members present voting.

Vice Chairman Bell made a motion to come out of Executive Session at 7:25 pm.

Member Nichols seconded the motion. The motion carried with no objection and all board members present voting.

Member Nichols made a motion to approve the purchase of Lot 9 on Adele Lane, Jefferson and authorize the Authority Manager to execute all documents.

Vice Chairman Bell seconded the motion. The motion carried with no objection and all board members present voting.

Manager Report

- Cal Flow Lime Slurry System: This is for pH (alkalinity adjustment). This is fully in service. Picture of tanks and pumps shown.
- Change Order: \$36,221.00. This was for (2) new aerators for aeration basin for “redundancy”.
- Sludge Tank3: Foundation and tank base is installed. All tank parts on site. Crew to assemble next week.
- Sample Building and PACL Building: Foundations are in and block masons are scheduled to work next week. The pumps and associated materials are already on site.
- Odor Control: Scheduled toward end of project due to long lead time.
- Effluent Pump Station: Scheduled toward end of project – the clarifier needs to be installed first.
- RAS Pump Station: Pumps are on site. Clarifier needs to be installed first.
- Effluent Disc Filters: Foundation is in and tanks and filters are on foundation ready to be plumbed in. Pictures tonight.
- Ultra Violet Disinfection (UV): All material on site. Install scheduled in about (8) months.
- Headworks: Replaced old spiral screen with new spiral screen. It is fully in service and connected to SCADA. Pictures shown.
- Scum Screen: Foundation and piping in. Waiting on screen delivery.
- Effluent Flume Structure: scheduled near the end of project.
- Sludge Press: Scheduled to arrive on site the end of April and will then be ready for installation.

Computer Security

Manager Klerk introduced staff members Miles Glenn and Tim Gaunt to discuss our IT/GIS security and what they are doing to protect the Authority from a cyber-attack.

With there being no further business to discuss, the meeting was adjourned at 7:45 PM.

Karen Johnson,
Board Secretary