

**JACKSON COUNTY WATER
AND SEWERAGE AUTHORITY**

REGULAR MEETING MINUTES

September 11, 2008

Chairman Hunter Bicknell called the Regular Meeting of the JCWSA Board to order at 6:00 p.m. Board members present include: Chairman Hunter Bicknell, Vice Chairman Randall Pugh, Member's Rob Jordan and Dave Ehrhardt. Also present: Manager Eric Klerk, and Attorney Paul Smart, CIO/GIS Analyst Mike Johnson, Chief Engineer Fred Alke, Engineer Rob MacPherson with Prime Engineering, Chief Wastewater Manager Mark Dudziak, Water Service Manager Stacy Jenkins, Finance Director Judy Davis and Board Secretary Denise Brinson. Also present was Kerri Testiment with The Main Street News.

APPROVAL OF MINUTES

Board Member Rob Jordan made a motion to approve the Regular Monthly Meeting Minutes for August 14, 2008, September 4, 2008 Work Session Minutes and September 8, 2008 Called Meeting Minutes.

Vice-Chairman Randall Pugh seconded the motion.

The motion carried with no objections and all board members present voting.

VISITORS

Visitors present to represent Cedar Grove Church included:

Pastor Regina Bell, Eugene Johnson, Carrol Oliver and spokesman for the group, Clifford Poole.

NEW BUSINESS

Cedar Grove Church Request for Water

Spokesman Clifford Poole stated that the church was out of water. They have had 3 board wells and all have gone dry. They are asking JCWSA for help.

Chief Engineer Fred Alke stated that even going the shortest route to the church from where the other waterlines are located would cost approximately \$500,000.

Chairman Bicknell stated at the present time the Authority does not have the money to put into this project, but will keep this in mind for future reference when money does come available and the Authority can run water to the church and the approximately 30 homes on that road.

Customer's Request

Mr. Jessie Martin has requested that a tap from his water line be run to his sister's home on the same property so that she can have water.

Member Rob Jordan made a motion to allow the tap to Mr. Martin's sister's home with the stipulation that the tap remain there only for the time that she lives in the home.

Member Dave Ehrhardt seconded the motion.

The motion carried with no objections and with all members present voting.

School Wastewater Connection Fee Update

Manager Klerk stated there has been no further communication with the school nor the Superintendent since they had been given the information about the wastewater connection.

Manager Klerk stated the school has now been notified so it is now in their hands as to how they want to proceed.

Chairman Bicknell stated that this item would now be removed from the agenda unless or until the school notifies the Authority they want to proceed.

Industrial Pre-Treatment

Manager Klerk suggested this item be tabled until November's meeting.

Chairman Bicknell stated the Industrial Pre-Treatment item will be tabled until November's meeting.

MANAGERS REPORT

Manager Klerk stated for the month of August, usage, billing, new customers and irrigation customers were all up. He further stated this was in large due to the rate increase and the tiered structure.

Manager Klerk stated that Katie Dunn a reporter from “The Paper” in Houston spent a whole day with Wastewater Manager Mark Dudziak, and facility operator’s Jason Mosley and Chris Haynes learning more about how the wastewater is treated once it reaches the treatment plant.

Manager Klerk stated the article was a good public relations outreach.

ENGINEER’S REPORT

Series 2006B Bond Water Distribution Project

Construction continues on East Priority 2 by Dale Construction Company. At the end of August, the Contractor is approximately 23 percent complete. The jack and bores at the RR crossing at 441/Brooks, as well as, at Ed Bennett/ Cooper Farm Rd. should be completed by the second week of September. Construction of Old 441, Brooks Road (with the exception of the RR crossing), Ed Bennett Road (with exception of jack & bore under Cooper Farm) and Deerbrook Road is complete.

Gainesville Water System Connection

The installation valve and metering vaults at the County line and the connection to the Gainesville water system have been completed. The vault and its components for the tank site have been assembled. The East Priority 2 project has priority and as soon as time lends itself to the situation, Dale Construction shall set the vault at the tank site and make necessary connections.

Middle Oconee Wastewater Treatment Plant Improvements – Services During Construction (SDC)

The month of August produced the following results.

- Shop drawing review and approvals for Submittal 15A (mechanical influent screen) and Submittal 21 (storm water outlet structure).
- Review and respond to RFI’s on the electrical building footings, generator pad, grading resolutions, and horizontal joint on headwork’s structure.
- Revisions were made to the site grading (lowered elevations for base bid components) and relocated the storm water retention pond.
- Project progress meeting August 14, 2008.
- Reviewed and approved Partial Payment Request #3.
- Generator pad was formed, reinforced with steel and concrete poured.
- The electrical building column foundation footings were formed, reinforced with steel and concrete poured.
- The influent and effluent chamber slabs for the headworks structure were formed, reinforced with steel and concrete poured.
- Electrical sub-contractor continues to make progress on the installation, forming, and concrete pours for the electrical duct banks.

Jackson County Water Resources Master Plan Study – Phase II, Alternative Site Analysis Services for Three Alternative Water Supply Reservoirs

GEFA cancelled the water supply grant due to State funding limitations only days before the August 29 deadline. Prime had already substantially completed the draft grant application. Prime is still planning on reviewing the draft application with JCWSA and JCBOC so that when the grant is renewed, the Authority will be well prepared to submit a comprehensive application. Prime has signed Agreements with environmental, cultural resource, and geotechnical subcontractors. Our cultural resource subcontractor has completed a limited reconnaissance of Reservoir #3 and #5. They were not able to fully access the properties surrounding reservoirs #3 and #5, or any of the properties surrounding Reservoir #4, because the Authority has been unable to obtain access from these property owners. JCWSA is still trying to obtain rights-of-entry from all of the adjacent property owners, but this task is taking much more time and effort than anticipated. The Authority's attorney wants signed and notarized approval from any property owner which access is being requested. The result is a delay in the data gathering of the information required to complete this project. We have discussed this issue with the Authority's attorney and have come up with an alternative entry letter request which should speed the process up.

There being no further business to discussed, Chairman Hunter Bicknell adjourned the meeting at 6:50 p.m.

Denise P. Brinson, Board Secretary