

Jackson County Water and Sewerage Authority

Meeting Minutes

August 8, 2013

Chairman Ehrhardt called the August 8, 2013 Jackson County Water and Sewerage Authority Board Meeting to order at 6:00 p.m.

Members present included Chairman Dave Ehrhardt, Vice Chairman Shade Storey, Board Member Dean Stringer, Board Member Pat Bell and Board Member David Lathem. Also present: Manager Eric Klerk, Attorney Paul Smart, Engineer Joey Leslie, Finance Director Judy Davis, Water/Wastewater Manager Mark Dudziak, and Board Secretary Karen Johnson. Visitors included, Alex Pace, Main Street Newspapers, Chip McGaughey, EMI

Approval of Minutes

Vice Chairman Storey made a motion to approve the July 11, 2013 board meeting minutes.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

New Business

Sammy Lee Graham, High Water Bill at 133 Pine Street

Chairman Ehrhardt introduced Mr. Graham and briefly stated his purpose for appearing before the Board.

Finance Director Davis stated that Mr. Graham submitted a billing dispute due to an unusually high water bill. She stated his meter was pulled for testing and the results were 99% accurate.

Finance Director Davis explained a data logger was installed to monitor usage and the red leak flag detector was not present. She said the water definitely went through the meter. The Board discussed the situation and Chairman Ehrhardt informed Mr. Graham that since there wasn't a leak and the meter tested accurate, that he is responsible for the bill.

Chairman Ehrhardt informed Mr. Graham that he would be able to make payments over a period of time.

Mr. Graham stated he did not use that much water therefore should not be responsible for the bill.

Finance Director Davis stated she would work with Mr. Graham to set up a payment plan.

Highway 124 Water Tank Logo

Chairman Ehrhardt stated he received a call from a resident in Traditions regarding the water tank. This resident initially contacted county commissioner Bruce Yates who forwarded the call to Chairman Ehrhardt.

This resident informed Chairman Ehrhardt that he is very upset about the JCWSA logo on the Traditions water tank.

Chairman Ehrhardt said he attended a hearing on another matter and a member of the audience spoke and said they thought the county was responsible for painting the tank and adding the Traditions logo. Chairman Ehrhardt said that person was corrected that it is not the county's responsibility.

Chairmen Ehrhardt opened it up for comment.

Member Bell said she feels we should not change our logo. She stated, "Coke a Cola wouldn't change their logo and this board voted not to advertise on our water tanks".

Manager Klerk stated, "That water tower has been there since 1992". He pointed out that was before Traditions was developed.

Vice Chairman Storey said, "We have talked about this at length".

Member Lathem said, "We have beat it to death and we need to move forward".

No action was taken.

Board Action to Award MOWWTP Phase Two (clarifier) Project to Low Bidder, Lakeshore Engineering

Manager Klerk said there was a public bid opening held July 16 with five responsive bidders. He stated Lakeshore Engineering was the low bidder as well as the best bid.

Chip McGaughey refreshed everyone's memory regarding the clarifier project. He stated bids came in about \$400,000 over what was originally estimated. He requested the schedule of values from Lakeshore and had several conversations with them as well as other contractors to see what went wrong with their estimate.

Mr. McGaughey said there were several discrepancies including the concrete price coming in at \$1,028 per cubic yard versus \$600 per cubic yard. He stated another item was the yard piping. Mr. McGaughey said in the original estimate the ductile iron pipe size was figured at 10 inch but after getting into the design, 12 and 16 inch was actually needed due to hydraulics.

Manager Klerk said his recommendation is to table Phase III of the project that we had budgeted in this year's CIP. He said that project can be postponed and is approximately \$600,000. Manager Klerk stated the money is there but the Board will need to allocate it for Phase II.

Chairman Ehrhardt stated this project is tied to our EPD permit so we are obligated to do it. He said Lakeshore Engineering's references have been checked and he feels we need to go forward with the project.

Mr. McGaughey said the contracts would be executed by Lakeshore Engineering and the Authority then they are sent to the USDA for their review. He said once they give us the green light we can schedule the preconstruction conference.

Chairman Ehrhardt asked if we give the notice of award before or after USDA's approval.

Mr. McGaughey said we would give the notice of award at the point we are at now.

Manager Klerk said there is a resolution to award the contract and a notice of award. He stated due to the USDA involvement the contract has to be signed by the chairman.

Chairman Ehrhardt stated he wanted to make sure we were not missing anything since signing the contract would commit us to the project.

Engineer Leslie suggested we make the award contingent upon the USDA's approval. Mr. McGaughey concurred.

The contingency language was added to the award and contract.

Vice Chairman Storey made a motion giving approval to the Chairman and Secretary to execute the resolution as presented for the Phase Two Clarifier Wastewater Plant contract and as presented for the Notice of Award.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Execution of City of Hoschton Exit Agreement for Operations

Manager Klerk said the City of Hoschton has executed the exit agreement. He reminded the board that he polled all of them about pulling out of the operations contract as of August 1, 2013. He pointed out that this is separate from our water sales agreement.

Manager Klerk stated this is a mutual decision and the exit agreement was crafted by Attorney Smart.

Manager Klerk stated there is a 90 day clause in the exit agreement to help them out if they have any water issues.

Vice Chairman Storey made a motion to give approval to the Chairman and Secretary to execute the City of Hoschton Exit Agreement for Operations as presented.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Ratification of Expenditures by Authority Manager for Traditions Lift Station #1 Emergency Repair

Manager Klerk stated the cost to get one of the large pumps repaired at the Traditions lift station was \$20,131.74. He said this was slightly above his spending limit so he will need the Board to ratify the expenditure.

Member Bell made a motion to approve ratifying the pump repair expenditure for Traditions Lift Station.

Vice Chairman Storey The motion carried with no objection and all board members present voting.

Managers Report

Two weeks ago there was a waterline that broke in the wall between the women's bathroom and the server room. Rats chewed through the plastic pipe causing the room to flood. In addition, there is a termite problem. The plumbing repairs will start after the termite treat is completed next week.

The server room is running out of space so we are looking to enlarge that room. We will need to shift some offices around possibly moving Karen into Judy's office, Judy into the conference room and adding a conference room onto the back of the building. This would probably be the most cost effective. This will increase the server room and add office space.

With there being no further business to discuss, the meeting was adjourned at 7:30 p.m.

Karen Johnson
Board Secretary