

Jackson County Water and Sewerage Authority

Meeting Minutes

May 8, 2014

Chairman Ehrhardt called the May 8, 2014 Jackson County Water and Sewerage Authority Board Meeting to order at 6:08 p.m.

Members present included Chairman Dave Ehrhardt, Vice Chairman Shade Storey, Member Bell and Board Member Joe Hicks. Also present: Manager Eric Klerk, Attorney Paul Smart, Finance Director Judy Smith, Engineer Joey Leslie, Water/Wastewater Manager Mark Dudziak, CIO/GIS Analyst Mike Johnson, and Board Secretary Karen Johnson. Visitors included, Alex Pace, Main Street Newspapers

Approval of Minutes

Vice Chairman Storey made a motion to approve the April 10, 2014 board meeting minutes.

Member Hicks seconded the motion. The motion carried with no objection and all board members present voting.

New Business

On-Demand Engineering Contract

Manager Klerk explained we have had an existing on-demand engineering policy for three out of the last four years. It has been expired for about one year. He stated he is proposing to change and update the existing policy.

Proposed Change #1: Increase the \$35,000 task value to \$50,000.

Proposed Change #2: Change the date from 2010 to every third calendar year beginning 2014. Simplify language and leave out specific dates and instead reference the next available board meeting.

Proposed Change #3: Changed; the contract term from one year to three years. Added; the firms qualifications, insurance and licensing must remain intact, and rate schedules must be submitted each year of the three year period.

Proposed Change #4: Added; the ability of consideration of another firm for a particular task if in the best interest of the Authority.

Chairman Ehrhardt asked if this would renew every year. Manager Klerk said no, every three years but they would have to submit their license, rate increase, etc. every year.

On-Demand Engineering Presentation

Engineer Leslie stated the Authority advertised in the Jackson Herald and on our website for a statement of qualifications. He said thirty-one firms requested the bidding documents. Nine consulting engineers responded, one electrical engineer and one surveyor responded.

Engineer Leslie discussed the scoring methodology as well as the five consulting engineering companies, plus one electrical and one surveying consulting company selected.

Vice Chairman Storey made a motion to approve the resolution authorizing selection of on-demand professional engineering firms for performance of engineering tasks.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Vice Chairman Storey made a motion to approve the selection of presented firms for On-Demand Engineering Services.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Executive Session

Member Bell made a motion to go into Executive Session at 6:33 p.m.

Vice Chairman Storey seconded the motion. The motion carried with no objection and all board members present voting.

Member Bell made a motion to come out of Executive Session at 7:10 p.m.

Member Hicks seconded the motion. The motion carried with no objection and all board members present voting.

No action taken.

Managers Report

Manager Klerk said the various Authority construction projects are moving along. He stated that Lakeshore Engineering (the contractor working on the improvements at the waste water treatment plant) submitted a request for an extension of their original construction agreement. Manager Klerk said we are granting them the extension until August. EMI is drafting the change order to address the extension.

With there being no further business to discuss, the meeting was adjourned at 7:20 p.m.

Karen Johnson
Board Secretary