

**Jackson County Water and Sewerage Authority
Meeting Minutes
January 11, 2018**

Chairman Dylan Wilbanks called the January 11, 2018 Jackson County Water and Sewerage Authority Board Meeting to order at 6:02 p.m.

Members present included Chairman Dylan Wilbanks, Board Member Christopher Nichols, Board Member Jim Smith and Board Member Don Clerici.

Also present: Attorney Paul Smart and Authority Staff: Eric Klerk, Joey Leslie, Judy Smith, Mike Johnson, Mark Dudziak, Harold Garrison, Nathan Hester, Hope Weeks, Karen Johnson, Amanda Cash and Nicole Smith. Visitors included Cindy Edge, Mainstreet Newspapers, and Bobby Sills, Nelsnick Enterprises.

Approval of Minutes

Member Nichols made a motion to approve the December 14, 2017 Board Meeting Minutes.

Member Smith seconded the motion. The motion carried with no objection and all board members present voting.

Senior Account Hope Weeks presented the financials.

New Business

Wastewater Connection Fee Study Presentation

Bobby Sills of Nelsnick Enterprises presented a study on the Authority's water and wastewater connection fees. He stated suggested implementation would be April 2018.

Highlights:

- Increase revenue by \$250,000 for 2019
- Lower or no rate increase for 2019
- Evaluate connection fees yearly

Mr. Sills stated the calculation used to determine the new fee structure is fair to the developer and the existing customer.

Manager Klerk stated we would provide the study to the Board.

Chairman Wilbanks stated he wanted time to look at the study.

Approval of the MLK Parking Lot

Engineer Leslie presented the parking lot improvement bids. He discussed what is proposed and how it will look when completed.

Engineer Leslie stated we received three bids. He said staff researched the low bid from Curbow Construction and feels that firm is qualified for the project. Engineer Leslie said their bid is \$113,822.67 and we budgeted \$200,000.

Engineer Leslie said staff recommendation is to award the project to Curbow Construction.

Member Smith made a motion to award the contract to Curbow Construction for \$113,822.67.

Member Nichols seconded the motion. The motion carried with no objection and all board members present voting.

TICA Request for Wastewater Capacity

Manager Klerk stated TICA has submitted a written request to increase their effluent discharge permit under the Authority's Industrial Pretreatment Program for up to 175,000 GPD due to their growth that is projected in the upcoming years.

Manager Klerk stated they will be charged per ERU (Equivalent Residential Unit) once they go over their original contracted amount of 150,000 GPD. With the proposed 25,000 gallon per day increase, this equates to close to \$417,000 for the additional ERU's..

Managers Report

- Georgia EPD approval letter of the Design Development Report for the upgrades at the MOWWTP submitted by the Authority's design engineer, Sweitzer Engineering. The WWTP is in full design mode and may be ready to bid for construction in April.
- Emergency Power Generator installation updates at Galilee Pump Station and the MLK offices.

With there being no further business to discuss, the meeting was adjourned at 6:55 p.m.

Karen Johnson,
Board Secretary