

**JACKSON COUNTY WATER
AND SEWERAGE AUTHORITY**

MEETING MINUTES

January 10, 2008

Chairman Bicknell called the meeting to order at 7:00 p.m. Members present included Chairman Hunter Bicknell, Vice Chairman Randall Pugh, Board Member Alex Bryan, Board Member Rob Jordan, and Board Member Andy Goodman. Also present: Manager Eric Klerk, Attorney Paul Smart, CIO/GIS Analyst Mike Johnson, Engineer Rob MacPherson, Chief Wastewater Operator Mark Dudziak, Water Services Supervisor Stacy Jenkins, and Accounting Administrator Judy David. Visitors included Mark Beardsley with The Main Street News, John Robinson with Cambridge Custom Homes, Todd Weiden 3880 Bentgrass Lane, and Tom Fordham with Thomas Jefferson Designer/Builder, LLC.

ELLECTION OF BOARD MEMBERS

Board Member Bryan made a motion that Chairman Hunter Bicknell and Vice-Chairman Randall Pugh remain Chairman and Vice-Chairman. He also made a motion that Denise Nation be the new board secretary. Vice-Chairman seconded the motion. The motion carried with no objections with all board members present voting.

APPROVAL OF MINUTES

Member Bryan made a motion to approve the minutes of the Dec. 13, 2007 regular monthly meeting, and Member Jordan seconded the motion. The motion carried with no objections with all board members present voting.

Vice Chairman Pugh made a motion to approve the minutes of the January 3, 2008 Work Session. Board Member Goodman seconded the motion. The motion carried with no objections with all board members present voting.

VISITORS

Mr. John Robinson, 280 Camden Creek Ct., Lawrenceville, GA.

Mr. Robinson stated that he had cut his irrigation meter off at the road, and could not understand how any water could have been used. He received a fine of \$250 for illegal

outdoor watering. He asked that the fine be dismissed because he was not using the water.

Chairman Bicknell stated that he would discuss this matter with the staff and someone would be back in touch with him soon. Chairman Bicknell further stated that his water would not be cut off until this matter is resolved.

Mr. Todd Weiden, 3880 Bentgrass Lane, Jefferson, GA 30549

Mr. Weiden stated that he was fined \$250 for using his irrigation system. He stated that there had been a leak at the facet on the front of his house back in October and that he had had his builder plug it so it wouldn't leak. At that time, he called the Authority and told them about the leak so they wouldn't think he had been water illegally. He checked the facet right after Christmas and noticed it was leaking again. He then had his builder remove the facet completely. Mr. Weiden brought the facet to show the Board where the leak was. He asked that the \$250 fine be dropped.

Chairman Bicknell stated that he would discuss this matter with the staff and someone would be back in touch with him soon. Chairman Bicknell further stated that his water would not be cut off until this matter is resolved.

Mr. Tom Fordham of Thomas Jefferson Designer/Builder, LLC, 2230 North Pear Grove

Mr. Fordham stated he had two \$250 fines. The first was for a house that he has under construction at 2230 North Pear Grove Court and he had no idea what the 300 gallons of water was used for. It is a brick house so it could possible that the brick masons were using the water. He further stated that he had another house at 905 Old Forge Lane where 9550 gallons of water was used. He thought the system was off but after checking it, found it still on. He had cut it off at the road after he received a bill for \$250. Was confused over the bill and had no idea what the charges were for. He stated that he was guilty of using the 9550 gallons of water but not knowingly. He stated that he would be glad to pay the \$250 fine for the 9550 gallons that was used, but asked that the fine for 2230 North Pare Grove Court be dismissed.

Water Service Supervisor Stacy Jenkins stated that neighbors kept calling the Authority stating that Mr. Fordham was irrigating at different hours of the night. So a warning was placed on the door and later that week the meter was cut off.

Chairman Bicknell stated that the 300 gallons could have been the brick masons using it and that is ok, but the 9550 gallons was used. He stated that he would discuss the matter with the staff and someone would be in touch with him soon.

Chairman Bicknell stated that these problems did not need to wait until the next board meeting and would the board authorize him to discuss this with Manager Klerk and come up with a solution to these problems.

Member Jordan made a motion to authorize Chairman Bicknell to get with Manager Klerk to rectify the situation.

Chairman Bicknell stated that at the next work session, they would discuss a policy that turns responsibility back over to Manager Klerk on an on going basis.

Vice-Chairman Pugh seconded the motion. The motion carried with no objections with all board members present voting.

NEW BUSINESS

Awarding of the East Priority 2 Project

Manager Klerk stated that a lot of good bids came in and Prime Engineering went through and reviewed all the bids. He stated that Prime Engineering recommends that the bid be awarded to the apparent low bidder, which was Dale Construction.

Manager Klerk also stated that Prime Engineering recommended that due to work involved around the area creeks and the fact that no soil testing was performed for this project, they recommend that the Board authorize a contingency line item of \$25,000 for changes approved by the Engineer and JCWSA. This would make the total contract value \$1,395,590.00.

Member Bryan made a motion to accept the bid and approve the contingency line item.

Member Jordan seconded the motion. The motion carried with no objections with all board members present voting.

MANAGER'S REPORT

Manager Klerk stated that Wastewater Supervisor Mark Dudziak had been working on the Vulnerability and Emergency Operations Plan for the Authority. Manager Klerk stated that there were several weaknesses here at the Authority.

He stated that the lighting in the parking lots was almost nothing. If you are here late at night there is no light and that poses a danger to anyone. Also, the fencing that is now in the back, he would like to have moved to the front of the building and place a gate with a key pad lock on it to make it more secure.

Manager Klerk stated that the money would come from selling the "junk" that has been around the building. He stated that he feels it would be money well spent.

Member Jordan made a motion to do the work here at the Authority that needs to be done.

Member Goodman seconded the motion. The motion carried with no objections with all board members present voting.

ENGINEER'S REPORT

Engineer Rob MacPherson presented the Engineer's Report as follows:

Series 2006B Bond Water Distribution Project

The East Priority 1 project additional services along Hwy 335 construction is in progress by Dale Construction Co. and is approximately 95% complete. The West Priority 1 Project is also making good progress by Strack, Inc. They have completed approximately 97% of the original contract work and 99% of the additional services work. All work on the West 1 and East 1 projects are expected to be completed before the end of January.

Water Model Conversion form KY Pipe to WaterCAD

Model is complete and calibrated and ready for personnel training and use.

Gainesville Water System Connection

Project design drawings and permit acquisitions have been completed. The draft agreement has been updated and efforts continue to negotiate the final agreement with the City of Gainesville to construct an emergency connection to the water system. This connection will consist of a 2 meter vaults, pressure sustainment and backflow prevention installed at the county line. The SR 60 water storage tank pump station will be retrofitted with valves and piping to allow the pumps to distribute water to the 1066 pressure zone. Special valves were ordered and received by the Authority. The contractor has ordered the vaults and is ready to begin construction once the agreement has been completed.

Emergency Chlorination Facilities

Design and construction documents have been approved by EPD.

WASTEWATER SYSTEM

Middle Oconee Wastewater Treatment Plant Improvements

Bids were received December 13th at 2:00 PM for the Middle Oconee WWTP Improvements Project. Four bids were received and are evaluated by Prime Engineering for a recommendation.

Wastewater Master Plan Update

Population and the wastewater flow projections for the respective drainage basins in Jackson County have been completed. New wastewater infrastructure and facilities have been identified and approximate years they will be required.

Prime Engineering will proceed with completing the draft report for presentation to the JCWSA for comments.

At the end of the meeting, a question was asked about the progress in the situation with Developer Billy Norris. Chief Engineer Fred Alke stated that he had written a letter to County Engineer, Mrs. Leslie Hedrick at the Jackson County Public Planning Department stating the opinion of the Authority.

The letter thus stated that it is the Authority's opinion that because (1) Developer Norris obtained on September 19, 2006 rezoning approval for Little Curry Creek Estates, and (2) waterline on SR 335 was not contracted for until September 13, 2007, that Developer Norris should not be required to connect to Authority water. As required in Section 1018(4) of the UDC, Developer Norris shall provide a water supply to Little Curry Creek Estates using individual wells.

There being no further business, the meeting adjourned at 8:07.

Denise P. Nation, Board Secretary