

**Jackson County Water and Sewerage Authority**  
**Board Meeting Minutes**  
**January 8, 2026**

Chairman Ehrhardt convened the Jackson County Water and Sewerage Authority Board Meeting at 6:00p.m. on January 8, 2025.

Member Attendees: Chairman Dave Ehrhardt, Vice Chairman Tommy Benton, Jim Dove, Michael Chronic and Gina Roy.

Also Present: Attorney Paul Smart; Authority Staff - Joey Leslie, Judy Smith, Mark Dudziak, Nathan Hester, Jordan Waters, Harold Garrison, Karen Long, Maggie Adams, Caleb Baughcum.

### **Approval of Previous Minutes**

Vice Chairman Benton made a motion to approve the minutes of the November 13, 2025, board meeting.

Member Dove seconded the motion. The motion was carried with no objection, and all board members present voted.

### **Operating Reports**

Finance Director Smith presented operating reports for November 2025, highlighting:

- Purchased 181.7 million gallons; Sold 127.6 million gallons.
- 31.8 million gallons used for flushing.
- A 4.2% decrease in billed water usage. A 3.2% decrease in billed sewer usage, compared to a year ago.
- Revenues increased by 3.5% and sewer increased by 6%.
- Gain of 44 water and 47 sewer customers.
- Work orders completed - 442
- Backflow tests completed – 50
- Aging meter change outs – 50
- New installations – 27

### **New Business**

#### *Talmo Generator Purchase*

Manager Leslie said the Talmo Pump Station requires a standby generator system to support reliable operation during power outages. He said this is one of the most critical stations in our system, serving the entire Talmo area. Manager Leslie said if power is lost at the pump station, the Talmo Tank loses water rapidly, and staff must report to the AJ Irvine PRV and manually modulate the valve to keep the Talmo Tank full. This sometimes can last for many hours or days, as happened approximately one year ago during an ice storm.

Manager Leslie said staff solicited quotes for a generator package, including generator/ATS and associated installation scope. An amount of \$200,000 was approved for this project in the 2025 annual budget. He said staff recommendation is to award the contract to J & T Service Center.

Member Roy made a motion to approve the purchase of the Talmo Generator from J & T Service Center in the amount of \$84,184, the state tank and spill bucket for \$1,250, load bank test for \$300 and authorize the Authority Manager to execute the documents.

Member Dove seconded the motion. The motion was carried with no objection, and all board members present voted.

### *Extraordinary Leak Policy Revisions*

Manager Leslie said JCWSA's Extraordinary Leak Adjustment Policy provides a defined process for residential customers who experience unusually high usage due to a qualifying leak event. The said current policy defines an "Extraordinary Leak Event" as a month where usage exceeds 100 times the customer's average monthly usage and requires the customer to apply within 15 days of receiving the bill, among other qualifications.

Manager Leslie said staff is recommending updates to better reflect real-world catastrophic-leak scenarios, modern metering capabilities, and more lenient administrative policies, while maintaining protections against misuse.

Vice Chairman Benton made a motion to approve the revisions to the Extraordinary Leak Policy as presented.

Member Cronin seconded the motion. The motion carried with no objection, and all board members present voted.

## **Department Reports**

### **Wastewater**

- MOWWTP Total gallons treated: 35.7 million Monthly Average : 1.15 mgd  
Monthly Peak: 1.2 mgd
- Sewer connections inspected in December: 27
- Work orders completed - 258

#### Monthly Highlights:

- Collections Department: The Collections team inspected and replaced two air relief valves in Traditions in December. We were able to complete all CMOM inspections for the year as well complete pending right of way clearing.
- We received two reports of blockages; one was on the customers side the other was a JCWSA issue that was jetted and resolved quickly.
- MOWWTP: The operations team was able to complete repairs to the headworks screen and clean out the sludge holding tanks in December.

Georgia EPD has reissued our NPDES permit at the MOWWTP with some revisions including a lower Total Phosphorous limit, changing our weekly and monthly calculations to mass balance from kg/d and requiring us to complete a CNOP (Comprehensive Nutrient Optimization Plan).

### **Water**

- 603 total task completed
- 573 valve exercised
- Cleaned all pump stations and shop
- 9 valve work orders for pads markers and uppers
- Repaired 16" water main WH Hayes Road
- Repaired 3 service line leaks (broken saddles)
- Installed 2 meter stubs
- Hauled in fill dirt and rip rap to leak site
- Replaced fence torn down repairing leak
- 695 locates processed
- 523 marked 380 water 143 sewer

### **IT**

- Updating inventory and contract for 2026. The generator is up and running.

### **Engineering Report**

- Engineering staff is ready to start designing and prioritizing projects.
- Engineer employee Matt Wyatt completed his bachelor's degree.

### **Manager Report**

- A lot of surveying is being done in house.
- We have our own equipment and correction station.
- There are a lot of projects coming up.
- Wastewater plant, will report on procuring that project.
- Parks Creek groundbreaking
- Upper Oconee Treatment Plant project going well.

### **Executive Session**

Member Dove made a motion to go into Executive Session at 6:32 pm.

Vice Chairman Benton seconded the motion. The motion carried with no objection, and all board members present voted.

Member Dove made a motion come out of Executive Session at 6:58 pm.

Member Cronin seconded the motion. The motion carried with no objection, and all board members present voted.

No action was taken.

The meeting was adjourned at 7:18 pm.

Karen Long  
Board Secretary